



# *City of Niagara Falls, New York*

*Office of the Mayor*

TO: City Council

FROM: Mayor Robert M. Restaino

DATE: July 17, 2023

SUBJECT: Purchase of Neighborly Software's Housing, Economic and Community Development hosted software program for the City of Niagara Falls Department of Community Development

We respectfully request your approval for the expenditure of Community Development funds from the 2023 Admin Allocation for the purchase of Neighborly Software's Housing, Economic and Community Development hosted software program and applicable administrative software licenses. This software is a critical component of on-going efforts to improve and streamline the client experience while supporting programs vital to Community Development, specifically the CDBG Program, Housing Rehab Program, Down Payment Assistance (Homeowner Acquisition Program), ESG Program, and HOME Program. Features of this software suite include enrollment, qualification, administration, and reporting automation for all the above-mentioned Community Development programs. Provisions for an online participant portal to apply for grant funding, view loan information, request loan pay-off details and draw requests, attest to ongoing program requirements and submission of monthly accomplishment reports are also included.

The City's Department of Management Information Systems (MIS) has reviewed this software and approves its implementation for Community Development use. As such, will Council approve the above referenced purchase as follows:

CONTRACT WITH: BENEVATE, INC.  
d/b/a Neighborly Software  
3423 Piedmont Road, NE  
Atlanta, Georgia 30305

FOR: Four (4) quantity Annual (One-Year) Administrative License Fees at \$2400.00 each (\$9600.00 annual expense)  
One-Time Implementation Fee of \$10,000.00 (includes system configuration, program design, and administrator training for the CDBG subrecipient, Owner Occupied Rehab, ESG, and HOME Programs.

**TOTAL COST: \$ 19,600.00**

Will the Council so authorize the Mayor to execute an agreement with the above named vendor in a form acceptable to the Corporation Counsel?

Submitted by:

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Mayor Robert M. Restaino

**BAX**\_\_\_\_ **CAULEY**\_\_\_\_ **MYLES** \_\_\_\_ **TOMPKINS** \_\_\_\_ **CHAIRMAN ZAJAC** \_\_\_\_