

OFFICE OF THE MAYOR
Telephone: (716) 286-4310

April 21, 2023

The City Council
Niagara Falls, New York

***RE: Approval of Consultant Selection – LaBella Associates
(DRI Bridge District Small Project Grant Fund and DiCamillo Bakery Grant)***

Council Members:

The City seeks to engage a consultant for the purposes of the administration of the DRI Bridge District Small Project Grant Fund and DiCamillo Bakery Grant. The purpose of the agreement is to develop and implement a marketing plan with associated materials, review projects for eligibility and select projects, work with property owners and architects to develop scopes of work, establish a list of contractors and solicit bids, prepare project commitment and environmental compliance paperwork, conduct inspections, ensure compliance with program requirements, and submit payment reimbursement requests, and provide architectural review services for interior and façade renovations.

Through a competitive procurement, the City has selected LaBella Associates as the preferred consulting firm to perform the work. The contract for the Administration of the DRI Bridge District Small Project Grant Fund and DiCamillo Bakery Grant is anticipated to take approximately two (2) to three (3) years at a total cost of \$59,960.00. Funding is available through a percentage of the DRI funding provided by the State of New York.

Will the Council so approve and authorize the Mayor to execute any documents necessary to effectuate the same, provided that they are acceptable to the office of the Corporation Counsel?

Respectfully submitted,

Robert M. Restaino
Mayor

Bax _____ Cauley _____ Myles _____ Tompkins _____ Zajac _____