



# *City of Niagara Falls, New York*

*745 Main Street, P.O. Box 69  
Niagara Falls, New York 14302-0069  
Office of the Mayor*

TO: City Council  
FROM: Mayor Robert M. Restaino  
DATE: July 6, 2022  
SUBJECT: RFP PLN #2022-01 Beech Avenue Community Park Design and Development

We respectfully request you authorize the Mayor to enter into an agreement as follows:

WITH: Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.  
280 East Broad Street  
Rochester, NY 14604  
FOR: Professional services pertaining to Beech Avenue Community Park Design & Development

Notice that proposals were to be received for this Request for Proposals (RFP) was advertised in the Niagara Gazette and published on the City's website. RFP's were solicited directly to thirty-six (36) vendors. Seven (7) total responses were received. A scoring committee comprised of staff from the Planning Department, Community Development, Department of Public Works, and Engineering scored and ranked all seven proposals.

Bergmann Associates has proposed to satisfy the goals of the City through a thorough community engagement process and an evaluation of existing conditions, ultimately leading to the preparation of a master plan and final design and construction documents. Bergmann Associates has worked within the City frequently over the last 10 years including creating the 2013 Parks Master Plan and submitted the lowest bid in response to the RFP.

Upon City Council approval, this agreement shall be for one (1) year, with a mutual option to extend the agreement beyond the initial one year term. The cost to the City for this project shall not exceed \$189,860.00.

Funding for this project is available from American Rescue Plan Funds under the Treasury Guidance Expenditure Category 2.22 which is "Strong Healthy Communities". Will the Council so authorize the Mayor to execute an agreement with the above named vendor in a form acceptable to the Corporation Counsel?

Respectfully submitted,

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Mayor Robert M. Restaino

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Anthony J. Restaino  
City Administrator

Funding Approval:

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Daniel Morello

**BAX**\_\_\_\_ **MYLES**\_\_\_\_ **TOMPKINS**\_\_\_\_ **ZAJAC**\_\_\_\_ **SPANBAUER**\_\_\_\_