

OFFICE OF THE MAYOR
Telephone: (716) 286-4310

November 15, 2021

The City Council
Niagara Falls, New York

RE: Reorganization in Finance Department (City Controller's Office)

Council Members:

As the position of "Auditor/Budget Analyst" in the City Controller's Office has been vacant throughout 2021, there is an opportunity to reorganize this office in a manner that will maximize efficiency. Recently, the Civil Service Commission approved a change in job specifications for the "Accountant" position to reflect duties more in line with current departmental responsibilities. The Controller has proposed eliminating the vacant "Auditor/Budget Analyst" position, replacing it with the "Accountant" position.

The City Controller also proposes downgrading the "Accountant" position from a Grade 21 to Grade 20. As the "Auditor/Budget Analyst" position is a Grade 20 position, no change will be needed from a funding perspective; it is essentially just a name change of the vacant position. Funding is currently available in the City Controller's bi-weekly line (A.1315.0000.0110.000).

Will the Council so approve?

Respectfully submitted,

Robert M. Restaino
Mayor

Funding Approval:

Daniel Morello, City Controller
City Council Meeting, November 15, 2021

Kennedy _____ Soda _____ Spanbauer _____ Voccio _____ Tompkins _____