

OFFICE OF THE MAYOR
Telephone: (716) 286-4310

June 26, 2020

The City Council
Niagara Falls, New York

*RE: Third Party Training and Technical Consultant
Department of Community Development*

Council Members:

As we continue to review the situation in the Department of Community Development (hereinafter, "CD"), the Administration believes that it is necessary that the City contract with a third party provider of legal services to assist CD in the administration of its various contracts and programs. To that end, it is hereby proposed that Richard Zucco, Esq. of Niagara Falls undertake this project and perform the required third party legal services.

As you know, Mr. Zucco is a well-respected local attorney with extensive knowledge of the interworkings of CD contract and program administration. This knowledge will benefit the City as we continue to address the structural issues at CD. The term of a proposed agreement would be for one (1) year, with Mr. Zucco compensated for his services at a rate of \$175.00 per hour. There is no cost to the City's General Fund for this project as all funding is available from CDBG Administrative Revenue and 2015-20 Program Funds.

Mr. Zucco would provide the legal groundwork for CD contracts that will ultimately be reviewed and approved by the Corporation Counsel. This will allow for expedient disbursement of funds that require a contract between CD and a vendor or sub-recipient.

Will the Council so approve and authorize the Mayor to execute an agreement satisfactory to the Corporation Counsel in both form and content?

Respectfully submitted,

ROBERT M. RESTAINO
Mayor

Kennedy _____ Spanbauer _____ Tompkins _____ Touma _____ Voccio _____