

CITY OF NIAGARA FALLS
NEW YORK

August 27, 2019

TO: The Council
FROM: Mayor Paul A. Dyster
SUBJECT: Lease Agreement for Copiers

The City currently leases forty two (42) copiers from Duplicating Consultants, Inc. through a joint bid with Niagara County and the Niagara Falls Water Board. This lease is expiring, and the three entities have recently solicited bids for a new lease to replace the existing copiers with new equipment. The low bidder is Brian Parisi Copier Systems, Inc. which will be providing RICOH brand copiers to replace the existing Lanier copiers. The City will pay \$0.01777/copy for black and white copies and \$0.0390/copy for color copies. This price includes the lease, maintenance and supplies for the copiers (excluding paper).

Based upon the success of the current lease agreement in increasing efficiency and controlling costs, we recommend that the Council authorize the City to enter into a new lease agreement with Brian Parisi Copier Systems, Inc, through the Niagara County bid.

Funds for this expenditure are available in each departmental budget under the relevant A.xxxx.xxxx.0440.599 codes.

Will the Council so approve and authorize the Mayor to execute all documents necessary to effectuate a lease with Brian Parisi Copier Systems, Inc. in a form acceptable to the Corporation Counsel?

Respectfully submitted,

Mayor Paul A. Dyster

Nicholas A. Melson
City Administrator

Douglas A. Janese, Jr.
Purchasing Agent

KENNEDY _____ SCOTT _____ TOMPKINS _____ VOCCIO _____ TOUMA _____