



# City of Niagara Falls, New York

P.O. Box 69, Niagara Falls, NY 14302-0069

August 7, 2023

To Whom It May Concern,

The City of Niagara Falls (the “City”) is seeking qualified firms (“Proposers”) to provide consulting services in connection with performing a market analysis and feasibility study based on the conceptual design for Centennial Park (herein after the “Project”).

Despite a high volume of visitors during the peak tourism season, Niagara Falls experiences a lack of “off season” visitation demand generators, which has an adverse effect on commercial activity and employment particularly within the hospitality sector. The City of Niagara Falls is seeking solutions to increase year-round commerce and job opportunities. The City has created a conceptual plan for a multi-use events campus, commonly known as Centennial Park. As currently envisioned, the park includes a 6,000 to 7,000 seat indoor arena for sporting and entertainment events, an outdoor amphitheater, a water feature, sport pad, and ice-skating rink, multilevel surface parking deck, and a wall climbing adventure course.

Interested Proposers are encouraged to download submission package documents from the Purchasing Division’s website: [www.niagarafallsusa.org/government/city-departments/purchasing](http://www.niagarafallsusa.org/government/city-departments/purchasing), or visit the planning department’s ftp site at:

<https://www.dropbox.com/scl/fo/y51o6q2pe5aqvofmffixr/h?rlkey=pkaj827r0i7fj9ovy4eiiag5i&dl=0>

Upon request from the interested Proposer, the City will officially distribute printed submission package documents from the Division of Purchasing. Printed copies of the proposal packages are subject to fees.

The approximate request for proposal (RFP) schedule (subject to change as required by the City) is as follows:

RFP issued:	Monday, August 7, 2023
Questions due:	Monday, August 28, 2023, by 3 p.m.
Responses to Questions issued by:	Friday, September 8, 2023
<b>Proposals due:</b>	<b>Monday October 2, 2023</b>
City Council Award (if awarded):	October/November 2023

We look forward to reviewing your proposal and assisting you, as needed.

Sincerely,

Leeann K. Huey  
Purchasing Agent