



# City of Niagara Falls, New York

745 Main Street, Niagara Falls, NY 14301

September 8, 2023

## **RFP# PLN 2023-02 Centennial Park Market and Feasibility Study Addendum 2 (2 Pages)**

To Whom it may concern:

On August 7, 2023, the City of Niagara Falls distributed an announcement letter regarding the release of documents for RFP# PLN 2023-02, Centennial Park Market and Feasibility Study. Section 1 of the above referenced solicitation allowed for the submission of written clarification questions by August 28, 2023. The City received a total of four (4) questions. This addendum is a complete list of those questions, listed in the order they were received, and followed by the City's response to each. In cases where the same/similar question is asked multiple times, vendors may be referred to earlier questions/answers to avoid duplication.

The City of Niagara Falls hereby issues this Addendum 2 to the above referenced Request for Proposals.

Sincerely,

Leeann Huey  
Purchasing Agent  
City of Niagara Falls, New York

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- 1. Q. Recent local news articles have indicated that the City has been attempting to find funding to support the events center feasibility study in the amount of \$140,000 for professional fees. Can you confirm that this figure is in fact the budget for the study scope articulated in the RFP or, if there is another budget figure or budget range that is being contemplated by the City, can you provide that figure or range?**

A. The \$140,000 was grant funding provided to the City to put towards the Study, however the City acknowledges that there may be additional funding necessary to complete the scope of the RFP. Proposers may propose a higher fee; however, proposers should be competitive in their fee proposals.



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- 2. Q. It has been indicated that the City had an original vendor list to which the RFP was initially distributed. As having knowledge of potential bidders that might be considered as potential Venue Strategies project team members, is it possible for the City to provide that vendor list at this time?**

A. The City is not inclined to provide the distribution list at this time, since it has no relevance to the scope of the RFP. Proposers are encouraged to assume that the City will receive multiple competitive proposals.

- 3. Q. "Economic impact" is referred to generally in the RFP's Task 1 and Task 4. Does the City expect analysis in the area of economic impact to be conducted via input-output modeling such as RIMS or IMPLAN and if this is not what is specifically intended by the RFP, would such input-output modeling be a welcomed addition by the City as an additional service to the original scope?**

A. The City did not have any specific modeling in mind when the RFP was written. Proposers are encouraged to submit any proposal for modeling they feel would be beneficial to the completion of the Scope of Work. When proposing any additional work not specifically requested, proposers should note the cost of the work as a separate line item in their fee proposal.

- 4. Q. Does the City have an anticipated timeline?**

A. The City does not have a specific timeframe in mind for the completion of the scope of work. The City does want proposers to consider a time frame that is as short as possible for the completion of the work that still produces a quality work product.

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All other terms, conditions and specifications of the above referenced Request for Proposals remain the same. Please sign where indicated below and attach this addendum to your submission.

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(Authorized Signature)

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(Company)

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(Date)