

# City of Niagara Falls, NY

## Office of the Corporation Counsel



The Office of the Corporation Counsel for the City of Niagara Falls, New York seeks attorneys to fill two full time positions:

**Assistant Corporation Counsel** - Ideal candidate must be admitted to practice law in the State of New York and possess 0-3 years' experience. Duties will include, but are not limited to, civil litigation, claims defense, prosecution of non-criminal and traffic offenses and providing legal advice to City Officials and employees on an ongoing basis.

**Deputy Corporation Counsel** - Ideal candidate must be admitted to practice law in the State of New York and possess a minimum of 10 years' experience in Municipal Law, Contracts and Real Property Law. Duties will, among other things, include providing legal advice to City Officials and employees on an ongoing basis.

Candidates for both positions must possess excellent written and verbal communication skills. Starting salary is negotiable together with a generous benefit package, inclusive of health insurance. Residence in the City is required within 6 months of hire date.

For consideration, please forward a cover letter, resume and writing sample to the address below. Please reference "Assistant Corporation Counsel Application" **OR** "Deputy Corporation Counsel Application" in the subject line.

Department of Human Resources  
City Hall, Room 14  
745 Main Street  
P.O. Box 69  
Niagara Falls, NY 14302  
NF.Jobs@niagarafallsny.gov

The City of Niagara Falls is an equal opportunity employer