

November 14, 2018

The City Council
Niagara Falls, New York

RE: Reorganization in Fire Department

Council Members:

Due to a series of promotional moves within the City, the position of Principal Clerk (Grade 12) in the Fire Department has been vacated, effective November 26, 2018. To maintain essential services and maximize savings, the Fire Chief is requesting a downgrade of the Principal Clerk position to Senior Clerk (Grade 10). The downgrade would allow for the continuity of services and provide a promotional opportunity for an existing employee of the Fire Department, who would be able to provide training for the incoming Jr. Account Clerk-Fire. The proposed reorganization would result in a net savings of \$8,478 in the department's 2018 biweekly line.

Attached is the proposed Fire Department Personnel listing.

Will the Council so approve?

Respectfully submitted,

Paul A. Dyster
Mayor