

OFFICE OF THE MAYOR  
Telephone: (716) 286-4310

February 8, 2018

The City Council  
Niagara Falls, New York

*RE: Stipend to be paid to City Assessor to perform duties in the Town of Wilson  
pursuant to a Shared Services Agreement*

Council Members:

During its meeting held on October 30, 2017 the City Council approved the renewal of a Shared Services Agreement with the Town of Wilson (the "Town") which, among other things, calls for the City to make its City Assessor available to the Town to perform assessing services for the Town. The City agreed that the Assessor will devote "at least six hours per week during normal business hours" to the Town. In exchange, the Town has agreed to pay the City of Niagara Falls the sum of \$25,000.00 per annum for these services. In the past, the Town paid the City the sum of \$5,000.00 for the City Assessor's services and the City Assessor received a stipend in that amount. Commencing with the 2017 budget, that \$5,000.00 amount was included in the City Assessor's salary. Now, however, the Town is paying the City the sum of \$25,000.00 annually (an increase of \$20,000.00) because the real property appraiser employed by the Town retired. The City Assessor will now be performing these duties as well. Attached hereto is a copy of the Shared Services Agreement.

At the time the City Council approved this Shared Services Agreement, the City was in discussions with the City Assessor as concerns an additional stipend amount to be paid to the City Assessor to perform these additional services. It was understood that an additional communication would be submitted to the City Council after the terms of an additional stipend amount had been worked out with the City Assessor. It is now requested that the City Council approve an additional annual stipend to be paid to the City Assessor in the amount of \$5,000.00 to perform these additional services for the Town. The City Assessor advises that because of the additional duties as appraiser, the scope of his services has increased and that he frequently performs these additional services for the Town in the evening and on weekends. Under this scenario, the net result to the City will be an increase of \$15,000.00 in annual revenue. The total stipend amount paid to the City Assessor will then be \$10,000.00 (\$5,000.00 of which is included in the City Assessor's salary and the additional \$5,000.00 stipend amount) will not be subject to any annual salary increases.

Funding to pay this stipend is available from revenue received from the Town pursuant to the Shared Services Agreement. Will the Council approve the requested annual stipend amount of \$10,000.00 effective January 1, 2018?

Respectfully submitted,

PAUL A. DYSTER  
Mayor

Funding is in place

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Daniel Morello  
City Controller

Kennedy \_\_\_\_\_ Scott \_\_\_\_\_ Tompkins \_\_\_\_\_ Voccio \_\_\_\_\_ Touma \_\_\_\_\_