

REQUIREMENTS FOR RESIDENTIAL ADDITIONS

The following list of requirements shall apply to all residential additions. However, there may be additional requirements dependent upon individual circumstance. Therefore, you are advised to speak to a representative of this Department prior to the initiation of your construction plans.

- 1. Survey (generally found with your pertinent papers such as the deed, search, etc.).**
- 2. A registered home improvement contractor is required to file all required building permits.**

The exception to this rule would be in such instance whereby the homeowner was to undertake the construction personally.

- 3. Architectural or professional engineered stamped drawings shall be required.**
- 4. A code review checklist shall be required.**
- 5. Energy calculations must be provided together with the required drawings. Rescheck version 3.1 Release 1B.**
- 6. Each of the following permits must be filed, if required. If you are uncertain as to their necessity, you are again urged to discuss this matter with the Building Department:**
 - Plumbing.**
 - Mechanical, which shall include Heating, Air Conditioning and Ventilation (HVAC) and fireplace installation.**
 - Electrical.**

Be advised certain other permits/authorizations may need to be obtained. These include but may not be limited to the following:

- Board of Appeals approval.**
- Planning Board approval (for all projects located within a waterfront overlay district unless otherwise waived).**
- State Environmental Quality Review Act Approval (SEQR).**

Your kind attention to all of the above shall result in the efficient review of your project and the issuance of the building permit.

