



LANDLORD RENTAL AND PROPERTY OWNER REGISTRATION

745 Main St • Room 35 • P.O Box 69 • Niagara Falls, NY 14302 • 716-286-4464

May 1, 2010

Dear Rental Property Owner:

Effective May 1, 2010 the Landlord Rental Registration Ordinance goes into effect. The purpose of this ordinance is to establish a procedure and standards for the identification and registration of rental properties, to ensure that the City has a meaningful, efficient and effective means of communicating with those persons and companies who own rental properties. (This Chapter is adopted to promote the health and safety of tenants and alleviate conditions of substandard housing, including slums and blight.)

All non-owner occupied rental property owners within the City of Niagara Falls will be required to register their rental properties whether the building is occupied or vacant. A registration form must be completed for **each** parcel owned.

All applications filed within sixty days will be free of charge. After sixty (60) days a fee of \$25.00 for one or two rental units and a fee of \$40.00 for three or more units will be charged.

Failure to register any rental property required to be registered under this chapter shall be in violation and any person or entity convicted of such violation shall be punished as follows:

1. Upon the first conviction, a fine of not less than \$250.00, but not exceeding \$500.00 and;
2. Upon a second such conviction within a twelve month period, a fine of not less than \$500.00 but not exceeding \$2,500.

Please complete the enclosed application and make your check payable to the City Controller (if applicable) and mail to:

**City of Niagara Falls
Landlord Rental Registration
745 Main St
Room 35
P.O. Box 69
Niagara Falls, NY 14302
716-286-4464**

Additional applications can be obtained online at www.niagarafallsusa.org under **NEWS & ANNOUNCEMENTS**. Any questions concerning this application may be directed to the Landlord and Property Clerk at 716-286-4464.



LANDLORD RENTAL AND PROPERTY OWNER REGISTRATION APPLICATION

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Rental Property Address: _____

Number of Buildings located on parcel: _____

Type Rental Unit: Single Family Dwelling Two Family Three Family
 Four or More Family Rental Condo
 Vacant Building Mix Use (Commercial/Residential)

Owner Information:

Name : _____ Date of Birth: _____

Phone Number: _____ Fax Number: _____

Cell Phone: _____ E-Mail Address: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Insurance Company / Agent Information: _____

Insurance Company / Agent Information Phone Number: _____

Co-Owner Information / Corporation Officer (If Applicable, if more room is needed please attach another sheet)

Name: _____ Date of Birth: _____

Phone Number : _____ Fax Number: _____

Cell Phone: _____ E-Mail Address: _____

Home Address _____

City: _____ State: _____ Zip: _____

Property Manager / Agent Information (Applicable ONLY IF owner resides outside of Niagara County)

Name: _____ Date of Birth: _____

Phone Number: _____ Fax Number : _____

Cell Phone: _____ E-Mail Address: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Sign: _____
Print: _____
Date: _____

Owner

Sign: _____
Print: _____
Date: _____

Agent

Owners with more than one residential rental properties in the City of Niagara Falls should copy this page of the registration form to list additional properties. Additional applications can be obtained online at www.niagarafalls.org under **NEWS & ANNOUNCEMENTS**.